



Roofing Contractors Association of Texas

RCAT FOUNDATION Scholarship Program Guidelines

PURPOSE

To provide financial assistance to the children or stepchildren of employees of the Roofing Contractors Association of Texas (RCAT) member companies in good standing, who are continuing their education in public or private colleges, universities, community colleges and/or trade or technical schools.

ELIGIBILITY

- Applicant must be the child or stepchild of a current RCAT member company (owners and the employees of the member company's children are eligible).
 - Applicant must meet Federal Student Aid eligibility requirements (as defined by the U.S. Department of Education: <https://studentaid.ed.gov/sa/eligibility>)
 - Applicant must be at least a graduating high school senior OR,
 - Must be enrolled in college as a full-time student (carrying 12 hours or more) OR,
 - Must be enrolled at a technical/trade school to pursue a degree or certification in construction or related industry.
- Applicants/students pursuing second degrees or certifications are not eligible.*

AWARDS

A minimum of three (3) \$5,000.00 scholarships to be awarded each year in honor of Annie Born, Jan P. Thomas, and the Roofing Contractors Association of Texas. The RCAT Foundation Board may, at its discretion, provide additional awards in any given calendar year. The awards will be sent directly to the college, university, or trade school for disbursement where the recipient will do his or her studies and/or undergraduate work.

SELECTION

Applications are evaluated on the following items submitted with the application:

- A. Academic achievement-transcript (GPA)
- B. Personal Statement (writing skills, personal qualities, strengths, achievements, etc.)
- C. Letter of Recommendation
- D. Financial Need

APPLICATION PERIOD AND DEADLINE

Application and all required documentation **MUST** be submitted by June 15th to ensure acceptance of the application. Incomplete applications or applications received after June 15th will not be accepted.

IT IS THE APPLICANT'S RESPONSIBILITY TO MAKE SURE THAT THE COMPLETE APPLICATION FORM AND ALL REQUIRED DOCUMENTS ARE SUBMITTED ON TIME; NO EXCEPTIONS OR EXTENSIONS WILL BE GIVEN.

PREVIOUS RECIPIENTS

Applications are reviewed each year by different reviewers; therefore, all applicants must submit a new application and required documentation for each year of eligibility. Note: Previous recipients are neither more nor less likely to be selected than new applicants.



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NOTIFICATION

Notifications will be mailed to students after July 1 to the permanent address listed. No prior acknowledgement will be made to applicants. All notifications are final and irrevocable. Please keep in mind that the number of applicants received typically exceeds the number of available scholarships.

APPLICATION INSTRUCTIONS

Include ALL required items listed below and, if applicable, a copy of your Resident Alien Card. Items may be submitted separately by the school, or other persons, but they **MUST** be received on or before the deadline.

REQUIRED ITEMS: 1) Transcript 2) Personal Statement 3) Letter of Recommendation 4) Completed Application Form and if applicable 5) Statement from trade/technical school.

TRANSCRIPT

An official copy of your high school diploma and a transcript from your high school or college must be included. Unofficial documents will not be accepted. If mailed by the school, use the RCAT address found at the bottom.

PERSONAL STATEMENT

A one to two-page typed personal statement must be included. The statement should address the following where applicable:

- A. Current education status, any academic honors, awards, extracurricular and membership activities while in school;
- B. Any non-school sponsored volunteer activities in the community or with charitable organizations;
- C. Career goals and any steps you are already taking to achieve those goals;
- D. Tell us about your work activity/history;
- E. Your financial need for this scholarship

This statement is one of the most important selection criteria and is considered equivalent to an interview; accordingly, it should be addressed solely to RCAT. Copies of Personal Statements intended for other admission and/or selection committees will not be accepted and will disqualify your application.

LETTER OF RECOMMENDATION

One letter of recommendation is required from a school official, professor, community leader, or supervisor who can discuss:

- A. Your present enrollment, academic status, and ranking among peers.
- B. Your academic and personal achievements.
- C. Your qualities such as maturity, motivation, self-confidence, leadership and commitment.
- D. Your potential for future success.

The letter of recommendation should be included with the application form or mailed to the address below by the author before the application deadline. The author should directly address RCAT for the purpose of this scholarship. Substitute letters of recommendation intended for other admission or selection committees will not be accepted and will disqualify your application.

STATEMENT FROM TRADE OR TECHNICAL SCHOOL (IF APPLICABLE)

IF ATTENDING TRADE/TECHNICAL SCHOOL, you must include a written statement from the educational institution where the trade-related or undergraduate work will be undertaken, indicating the attendance or provisional acceptance of the student at the institution.